

# Dylan Lopez

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## WORK EXPERIENCE

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### Nuhma Inflight Dining

Aug. 2024 – Present

*IT Coordinator*

*Queens, NY*

- Ideation, design, and product management for organizing current workflows and expanding existing software for use across two locations.
- Assisted in the development and implementation of technology systems for a newly opened location
- Built a frontend for proprietary delivery scheduling software, enabling fully automated file processing to generate required PDF and Excel schedule documents

*Administrative Specialist*

- Coordinated procurement, in-house production, and internal delivery operations to ensure on-time fulfillment under strict deadlines.
- Streamlined vendor communication, improving efficiency in procurement processes
- Organized purveyor and stock information into a searchable catalog to streamline procurement for operations staff

### Fornino Pier 6

Seasonally 2021 – 2025

*Client Service Specialist*

*Brooklyn, NY*

- Delivered high-quality service in a fast-paced, high-volume outdoor waterfront location
- Processed high transaction volumes accurately and efficiently during peak hours
- Resolved customer concerns promptly to maintain satisfaction and loyalty
- Coordinated with servers, runners, and kitchen staff to streamline table turnover and service flow
- Managed private event buyouts, overseeing logistics, staffing, and guest accommodations

### Charlie's of Lincroft

Dec. 2023 – Apr. 2024

*Food Service Attendant*

*Lincroft, NJ*

- Provided attentive, detail-oriented service in an upscale fine dining environment
- Maintained comprehensive knowledge of menu offerings, wine pairings, and daily specials
- Assisted in coordinating multi-course service to ensure seamless pacing and presentation
- Supported high standards of cleanliness, table presentation, and guest experience

## PROJECTS

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**Delivery Checklist Frontend** - developed and deployed a full-stack internal tool (HTML/CSS, Python, Redis) integration with TripleSeat and Google Drive APIs to automate data retrieval and file transfers via Google GAM; Hosted on Vercel with GitHub source control

## EDUCATION

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### Bachelor of Science in Computer Science

2023 – Present

*Brookdale Community College | Lincroft, NJ*

## CERTIFICATIONS & SKILLS

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**Languages & Technologies:** Java, JavaScript, SQL, Python, Git, Vercel

**Tools & Platforms:** GitHub, Claude, VS Code, JetBrains IDEs, AI-assisted development workflows

**Professional Skills:** Project Management, Strategic Planning, Operations Coordination, Cross-functional Communication